

THE CONNECTION SCHOOL
Parent Teacher Fellowship
Volunteer Sign Up

Name:

Phone:

Email:

I would like to help with the following:

- | | |
|---|---|
| <input type="checkbox"/> Athletics | <input type="checkbox"/> Supply |
| <input type="checkbox"/> Public Relations | <input type="checkbox"/> Lunch |
| <input type="checkbox"/> Hospitality | <input type="checkbox"/> Prayer |
| <input type="checkbox"/> Office | <input type="checkbox"/> Teacher Appreciation |
| <input type="checkbox"/> Fund-raising | <input type="checkbox"/> School Spirit |
| <input type="checkbox"/> Cleaning | <input type="checkbox"/> School Special Events |
| <input type="checkbox"/> Grounds/Facilities | <input type="checkbox"/> Class Volunteer (Grade: _____) |

I would be willing to chair the following committee: _____

Each committee chairperson serves as the liaison between the Parent Teacher Fellowship (PTF) and the school administration. The committee chair works with their team of volunteers (committee members) to accomplish the goals of the committee by facilitating discussions, delegating responsibilities, and organizing input.

Remember: “many hands make work light.” Committee Chairs organize and coordinate volunteers.

PTF Committee Descriptions

Athletics - Help develop and promote The Connection School’s sports program. Volunteers are needed to coach, referee, investigate local options for team sports, organize events (e.g. athletic banquet, field day), provide snacks, drive carpool, etc.

Cleaning - Volunteers needed for cleaning duty of a specific area (e.g. kitchen, elementary building bathrooms, vacuuming office building, etc.). The committee chair coordinates volunteers, spot checks to ensure school needs are met, and adjusts the schedule as needed.

Fundraising - This committee organizes ways to raise money for the school. Fundraising may include events (Banquet, silent auction, etc.) and/or product redemption programs (e.g. Box Tops for Education, Ink Cartridge Redemption, etc.). Promoting the fundraiser may include advertising, classroom incentives, and communication with school families.

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Grade Level Parents - This committee consists of eight people: One for the following: Kinder, 1st, 2nd, 3rd, 4th, 5th, Junior High (6th-8th), and High School (9th-12th). These Grade Level Parents serve as a liaison between the PTF and parents in the classroom by recruiting volunteers for various PTF functions and coordinating classroom help and field trip help as needed by the individual teachers. Grade Level Parents also arrange social activities for their class.

Grounds and Facilities - Committee members volunteer to perform and/or coordinate regular maintenance and up-keep of the school facilities and grounds.

Hospitality - Help provide refreshments and/or meals for special events (excluding Teacher Appreciation events).

Lunch - Initiate and facilitate lunch program(s) with restaurants/vendors. Coordinate payment, billing, lunch servers, and lunch supplies needed. Keep restaurants/vendors advised of school schedule and holidays.

Office - Provide support for teachers by making copies, cutting, assembling, filing, running errands, and helping in various other ways as needed.

Prayer - Volunteer to pray for students, families, teachers, etc.

Public Relations - Help get the word out about our school. Volunteers needed to utilize creative and tried-and-true ways of advertising. Take advantage of various sources to Promote TCS such as GreatSchools.org, neighborhood newsletters, and submitting photos of school events to local publications, etc. This Committee will work closely with the school administration.

School Spirit - This committee is all about fun! Organize activities such as theme dress-up days (crazy hat day, monochromatic day), movie nights, and school-wide social events. TCS spirit-wear and miscellaneous school-related merchandise may also be handled through this committee.

Supply

Volunteers needed to organize and monitor consumable items and gather donations for restocking.

Teacher Appreciation

Provide ways to show appreciation to our wonderful teachers! Events may include monthly lunches, Christmas and end-of-year celebrations, occasional surprise treats, birthday recognition, etc.

School Special Events

Coordinates and helps at Open Houses, Field Day, Fall Festival, and other school-wide events.